

# **CITY OF BURBANK SUSTAINABLE BURBANK TASK FORCE**

***Police-Fire Community Room  
Police-Fire Building  
200 N. Third Street  
Burbank, California 91502***

**March 21, 2011  
4:30 P.M.**

This facility is disabled accessible. In compliance with the Americans with Disabilities Act (ADA), if any special assistance is needed to participate in this meeting, please contact the City's ADA Coordinator at (818) 238-5002 (voice) or (818) 238-5035 TDD. Advance notification of 48 hours will permit the City to make reasonable accommodations to assure accessibility.

This agenda lists each item of business that the Sustainable Burbank Task Force may discuss or take action on at this meeting. Copies of staff reports and all other written documentation relating to each agenda item can be made available by calling (818) 238-3915. Copies are available for public inspection and review at the Public Works Engineering counter in the Community Services Building located at 150 N. Third Street.

- I. CALL TO ORDER**
- II. ROLL CALL**
- III. ORAL COMMUNICATIONS** (Limited to items on the printed agenda or items regarding the business of the Sustainable Burbank Task Force. The Task Force has adopted rules to limit oral communications to 2 minutes; however, the Task Force reserves the right to extend this time period.)
- IV.**
  - A. Public Communication
  - B. Task Force Member Communication
  - C. Staff Communication
- V. APPROVAL OF MINUTES** February 28, 2011
- VI. SUBCOMMITTEE REPORTS AND PRIORITIES DISCUSSION**
  - A. Water Subcommittee
  - B. Public Outreach Subcommittee
  - C. Zero Waste Subcommittee
  - D. Energy Subcommittee
  - E. Mobility & Urban Design Subcommittee
  - F. Olive Avenue Streetscape
- VII. PALM AVENUE RECYCLING STATION UPDATE**

At the February 28, 2011, Task Force meeting, staff provided a brief update on the proposed Palm Avenue Recycling Station designed to serve as a small universal waste collection site and a mulch distribution center. The Task Force voted to support the proposed facility. Later that evening, the Planning Board voted 4 to 1 to deny the application for the facility. Staff will provide an update on what steps are being contemplated in light of this vote.

**VIII. COUNCIL OUTREACH OPTIONS DISCUSSION**

At its February 28, 2011, meeting, the Task Force began a discussion about various ways by which it might reach out and maintain contact with City Council members. It decided to continue this discussion at the March 21, 2011, meeting.

**IX. CHANGE TASK FORCE TO SUSTAINABILITY COMMISSION DISCUSSION**

At the March 1, 2011, City Council meeting, the Council voted to extend the terms of Task Force appointments to June 1 from March 31, and discussed the expected lifespan of the Task Force. Council directed staff to take the lifespan issue back to the Task Force for consideration, along with the idea of making the Task Force into a commission. To assist in the discussion, staff has attached a preliminary summary of its understanding of the composition of other boards and commissions as defined in the current Burbank Municipal Code.

**X. SYMPOSIUM IDEA - ADDITIONAL REPORT & DISCUSSION**

At its February 28, 2011, meeting, the Task Force began a discussion about possibly organizing a symposium to engage contractors and developers in low impact development projects. It decided to continue this discussion at the March 21, 2011, meeting.

**XI. ADJOURNMENT**

To Monday, April 18, 2011, at 4:30 p.m. at the Burbank Police Department, Police Community Room, 200 N. Third Street.

Attachment: Preliminary Summary of City Board/Commission/Committee Composition